

TVCC Financial Aid Office
Federal Work Job Description

Position Title: Work Study - Assistant Barn Manager

Department: Career and Technical Education

Supervisor: Drew Pearson

Supervisor E-mail: dpearson@tvcc.cc

Supervisor Phone: 541 881 5587

City: ☒ Ontario ☐ Caldwell

Building, if on Ontario Campus: Sonny Hansen Livestock Center

Essential functions include but not limited to:

Will supervise the management team and oversee daily operations of the livestock center facility.

Will report directly to the Livestock Center Manager with questions and concerns.

Duties assigned may be physical labor or administrative in nature.

Qualifications:

Mandatory:

Must have returned the Financial Aid Award Letter and be awarded work study funding.

Able to perform data entry and filing with accuracy. Must be self-motivated, have organizational skills, and the initiative to work independently to meet deadlines. Must be or become familiar with policies and programs related to department served.

Preferred:

Ability to work independently or as part of a team.

Apply by: ☒ Email ☐ Call ☐ In-Person